

STUDENT INFORMATION

Name: **Date of Birth:** **Gender:** ☐ Male ☐ Female ☐ Other
First / Middle / Family MM/DD/YY

Country of Citizenship: **Country of Birth:** **City of Birth:**

Address: **City:** **State/Department/Province:** **Postal Code:**
Student Permanent Home Address

Student E-Mail: **Telephone:** **Is this a mobile number?** ☐ Yes ☐ No **Student's WhatsApp:**
(must be student's personal e-mail) *Add country code prefix

Father's Name: **Mother's Name:**

Father's Address: **Mother's Address:**

Father's Telephone: **Father's E-Mail:** **Mother's Telephone:** **Mother's E-Mail:**

Father's Highest Level of Education: **Mother's Highest Level of Education:**

Are you currently in the US? ☐ Yes ☐ No **Native Language:** **Have you applied for a green card in the US?** ☐ Yes ☐ No

Are you a transfer student? ☐ Yes ☐ No **If yes, is your SEVIS record active or terminated?** ☐ Active ☐ Terminated

PROGRAM SELECTION

School Name: **Start Semester / Quarter:** **Planned Major:**

☐ Full year ☐ ½ year (1 semester or 2 quarters)

HOUSING SELECTION

Housing Preferences

(Check All That Apply)

*Note that preferences may not be guaranteed

☐ Pets ☐ No Pets (please indicate which type of pet)
☐ Children OK ☐ No Children ☐ Smoking OK ☐ No Smoking
☐ Small Family ☐ Large Family ☐ Alcohol OK ☐ No Alcohol

Dietary Restrictions

(List All Foods You Cannot Eat)

Allergies or Medical Conditions You Have

Describe Your Personality

☐ Active ☐ Curious ☐ Independent ☐ Positive ☐ Sociable
☐ Artistic ☐ Family Oriented ☐ Organized ☐ Sensitive ☐ Studious
☐ Athletic ☐ Humorous ☐ Outgoing ☐ Shy

List Your Hobbies

Describe Your Family in Your Country

EDUCATION INFORMATION

Complete the following information for all high schools, English schools, and colleges you may have attended. Begin with your most recent school FIRST. Please explain any gaps in continuous study.

School Name	Location (City and Country)	Start Date of Attendance (Month / Year)	End Date (Month / Year)	Graduation Date (Month / Year)

(please submit additional pages if you have more schools)

STANDARDIZED ENGLISH EXAMS

Write information about the standardized English tests you have taken

☐ TOEFL	Score:	Date Taken:	☐ IELTS	Score:	Date Taken:
☐ OTHER	Exam Name:	Score:	Date Taken:		

IN CASE OF EMERGENCY PLEASE CONTACT

Name: 	Relationship: 	Telephone:
E-Mail: 	Address: 	

SIGNATURE

Your signature below indicates that all information provided in your application is complete and accurate. Any misrepresentation of the information contained on this application may result in refusal of admission or cancellation of the program. Your signature also serves as your authorization to allow Encompass Experience to act as your representative with the college admissions office, to receive official school communications and acceptance documents for you and, if necessary, sign school application and admission documents on your behalf. You also authorize Encompass Experience to create an on-line account with the college in your name and grant authorization for Encompass Experience to be provided with information regarding tuition payments, class enrollment, and class grades.

Signature of Applicant

Date:

(MM/DD/YY)

Signature of Parent / Guardian

Date:

(MM/DD/YY)

Pre-Departure Student Form

A signed copy of this form must be sent to Encompass Experience prior to collecting and transferring fees to Encompass Experience. The student and parent(s) must sign at the bottom of the form.

Student Name:

First / Middle / Family

1. University Study Program (USP) program provides the following services:

- School application fee.
- Full-time tuition fees (up to 24 total units) for 2 academic semesters for full year program.
- Full-time tuition fees (up to 12 total units) for 1 academic semesters or 2 academic quarters for ½ year program.
- All mandatory school fees (not including optional fees, textbooks, insurance, etc.).
- Airport pick-up service at program start (closest major airport).
- Homestay housing with single room. Early arrival/late departure and between semesters are subject to extra fees. You need to notice 30 days in advance.
- Meal plan with minimum two meals daily.
- 24 Hour telephone support for **emergencies** while in the US (1-505-225-1236).

2. Program Fee/Deposit Payment Policy:

- a. Invoices will be sent after receipt of application.
- b. Program balance is due once student has received their visa and **before** arrival in the US.
- c. Application fee and deposit will be deducted from the program balance.
- d. **ALL** fees must be paid a minimum of 30 days prior to program start in order to guarantee housing availability.
- e. Payments may be made by bank wire or credit card.
- f. Any bookings or payments made within 30 days of program start are subject to a \$250 late fee

3. Program Cancellation/Refund Policy: (note: half-year USP programs are completely non-refundable)

- a. Application fees are non-refundable.
- b. In case failure to obtain a US visa or program balance already paid is fully refundable (minus any applicable application fees).
- c. If you begin the program and have paid all of the fees and decide to cancel and/or transfer to another school, then the following
- d. terms apply:
 - **First semester = non-refundable**
 - **Second semester = according to the following conditions**
- e. Written refund requests must be received with a minimum 30 day notice before the end of the first term
- f. Students who have their I-20's terminated for any reason will not receive any refund
- g. There will be no partial refunds for services included but not taken
- h. All refunds will be made back to the agent

I have read and understand the fees covered by the Academic School Year program and acknowledge and accept the stated payment and cancellation policies listed above.

Name of Client Submitting Program Payment (if different from student):

Date:

(MM/DD/YY)

Signature (person who will be submitting payment)

Date:

(MM/DD/YY)

Student Signature

Participants Agreement and Terms

By signing below, I agree to and understand each point.

- 1. Contract Period:** I agree to stay with my host family for the duration of the program. If I decide to cancel or if I move out voluntarily prior to the end date, I agree to give Encompass Experience 30 days' written notice prior to moving out.
- 2. Meals:** My meal plan will include a minimum of breakfast and dinner each day. Lunch may or may not be provided and I may be required to prepare some of my own meals. Upon arrival, I will discuss my food preferences including any special dietary restrictions with my host.
- 3. Transportation:** Transportation to and from school is not included in my homestay program. I understand that Encompass Experience cannot guarantee requests for a homestay that is walking distance to my school. I understand that the bus ride to my school may take from 20 minutes to 60 minutes and may include transfers.
- 4. Guests & Visitors:** My guests and family members (same or different gender) will not stay overnight in my host's home without written permission from my host. Visitors may only be allowed with permission from the host family.
- 5. Curfew:** My host has the right to set a curfew for me even if I am over 18 years old. If I am under 18 years old, I will abide by the curfew laws of the city where I am residing.
- 6. Hosts' Possessions:** I agree to take good care of my host family's possessions and to be financially responsible for the costs of any repairs associated with my negligence.
- 7. Utilities:** I agree to abide by the host family's rules concerning energy conservation (limiting showers, turning lights and appliances off when not in use, only doing laundry once a week, etc.).
- 8. House Rules:** If I break any of my host family's house rules or if my host deems that I am not an appropriate match for their home, they have the right to terminate the housing agreement and ask me to leave their home. Encompass Experience will try to provide me with alternative housing but is not required to do so nor issue any refunds.
- 9. Cleaning and Laundry:** I agree to clean my bedroom and bathroom once per week. In addition, if I use the kitchen I am expected to clean up after myself. I understand that if I fail to clean, my host has the right to hire a professional cleaner and I must pay an additional fee. I am responsible for doing my own laundry (only once a week).
- 10. Prohibited Activities:** I will not engage in any illegal activities, including but not limited to the use of drugs or alcohol, theft, abuse of property, verbal or physical abuse, impolite language or behavior. If I am over 18 and have indicated that I am a smoker, I will not smoke in or outside of my host family's home. I will stay informed of all laws in the US and I will abide by them. If I violate these rules, I will be asked to leave my host family's home. Encompass Experience will not be responsible to provide me with alternative housing nor issue any refunds.
- 11. New Placements:** If I have problems with my host family within my contract period, Encompass Experience may decide that my homestay placement may be changed one time. I understand that an additional fee may be imposed. Students must inform Encompass Experience of any issues with the homestay placement within one week of arrival to be eligible for a host re-placement. In no cases will homestay placement changes be made prior to their arrival in the US and before they physically arrive at the homestay and gives it a chance.
- 12. General Conduct:** I understand that Encompass Experience has the right to terminate my host family placement at any time for rude and impolite behavior and language. In this case, no Encompass Experience fees or rent paid will be refunded. If Encompass Experience discovers that I provided false information on my application, Encompass Experience may cancel my homestay placement and will not issue any refunds.
- 13. Communication:** I understand that living with an American family is a unique experience and a wonderful opportunity to share cultures. Communication between myself and my family is essential to a successful experience and I agree to frequently interact with them about my program and especially share any concerns I may have.
- 14. Warranties:** I warrant that the information provided on my application is true and correct.

Student Signature

Date: _____
(MM/DD/YY)

Parent Signature

Date: _____
(MM/DD/YY)

Printed Name

Printed Name

Application Checklist

- ✓ Completed and signed USP Application.
- ✓ Official Bank Statement(s) less than 3 months old that list the amount of your personal or family financial support.
(The names of the account holders on bank statements should be written in English)
- ✓ Copy of the photo page of your passport.
- ✓ Copies of any English test score reports you may have taken.
(official test score reports should be sent directly from the testing service to the school(s) as request)
- ✓ Passport sized photo
- ✓ Official copy of ALL school transcripts with English translations (all gaps between school terms must accounted for).
(Notarized copies may be acceptable if original copies are not available)
- ✓ Graduation certificate from your previous schools.
- ✓ Other forms (Health immunization, financial affidavit, etc.) may be required by certain schools. Encompass Experience will advise of any additional required forms

**All application materials should be sent to the Encompass Experience
at admissions@encompassexp.net**